

Dated: 13-03-2025

COUNSELLING SCHEDULE FOR B.ED. ADMISSION (Academic Year 2024-25)
(Academic Session beginning January 2025)

Before going through the Counseling Schedule, please read following instructions/information carefully.

- The candidates must bring **Printout of "Online Admission Form"**, all the original requisite documents along with **one set of photocopies (self attested) of the same at the time of Physical Counseling** (See documents lists mentioned at Page No. 9 & 10, in **Information Brochure, Admission to B.Ed. (ODL) Mode, Academic Year 2024-25, Academic session beginning January 2025.**
- The In-service teachers (Shastri/Vishisht Shastri/Acharya/Jyotishacharya and Language Teachers/Prabhakar) without OT Training and LT Training respectively are eligible for admission to B. Ed. Course as per NCTE norms subject to the production of **ORIGINAL SPECIAL CERTIFICATE issued by Director of Elementary Education, H.P. Government only. (SEE ANNEXURE-IV)**
- The candidate who has done two-year diploma through NIOS need to produce teaching experience of that particular tenure /period of diploma. Further, these candidates alongwith Drawing teacher/ Art & Craft teacher/Physical Education Teacher have to be presently working as a teacher and have to produce school affiliation letter, copy of their joining report and teaching experience of the school where they are working. For employment certificate duly signed by Head of the Institution SEE ANNEXURE-I.
- In- service employees will have to produce **NO OBJECTION CERTIFICATE (NOC)** from their employer for pursuing higher studies at the time of physical counseling.
- Original Detail Marks Cards (DMCs) of qualifying examinations (First Year, Second Year and Final Year) and also of Post-Graduation if any. If any candidate has passed his/her UG or PG from other than H.P. University, he/she should bring with them **UGC or UGC-DEB Recognition Letter. See sample of UGC/ UGC-DEB letter for H.P. University. (SEE ANNEXURE-III)**
- The candidates who are unable to attend their counseling may authorize the other individual for attending the counseling along with all original necessary documents, authority letter with photo fixed on letter, ID proof of the person appearing for the Counseling and fees etc. as per **Authority letter format.(SEE ANNEXURE-II)**
- The candidates who will get admission to B.Ed. Course, have to deposit the requisite fee (Rs.14800/- subject to revision by the competent authority) for first year through **ATM Debit Card/Credit Card of any Nationalized Bank (No cash payment will be allowed) only after confirmation of their admission at the time of counseling. (For the payment of fee, Login ID and Password of ONLINE ADMISSION FORM is mandatory, kindly remember it.)**
- No TA/DA will be paid for attending the Personal Counseling.
- The relaxation in marks for SC/ST/OBC/Physically Handicapped Categories will be as per the existing rules of Himachal Pradesh University.
- **120 Point** Reservation Roster of Himachal Pradesh University is being followed for making admissions to B.Ed. course. Reservation will only be given to H. P. Domicile candidates.
- The teachers with NTT qualification are not eligible for admission to B.Ed. course as per NCTE norms.
- Mere calling for Physical Counseling will not entitle a candidate for admission to B.Ed. Course. The Physical Counseling is organized to verify the original documents so as to ensure the eligibility of the candidates strictly as per NCTE norms.
- The eligibility of the Applicants will be decided on the basis of the **Last date for applying for the said course i.e. 12th March, 2025.**

Sr.	Category	Subject/Stream	%age of Marks in Qualifying Examination Either in (UG/PG)	Date for the Physical Counselling
1.	All Categories (General/ SC/ST/OBC/PH/EWS)	MEDICAL (10 a.m. to 12 p.m.), NON-MEDICAL (12 p.m. to 2 p.m.) COMMERCE (2.30 p.m. to 5 p.m.) Venue: UNIVERSITY AUDITORIUM H.P. University, Shimla	All Applicants 50% and Above (General Category) 45% and Above (SC/ST/OBC/PH)	17-03-2025
2.	All Categories (General/ SC/ST/OBC/PH/EWS)	ARTS STREAM (10.a.m to 5.00 p.m.) Venue: UNIVERSITY AUDITORIUM H.P. University, Shimla	62% and above	18-03-2025
3.	All Categories (General/ SC/ST/OBC/PH/EWS)	ARTS STREAM (10.a.m to 5.00 p.m.) Venue: UNIVERSITY AUDITORIUM H.P. University, Shimla	60% and Above	19-03-2025
4.	All Categories (General/SC/ST/OBC/ PH/EWS)	ARTS STREAM (10.a.m to 5.00 p.m.) Venue: UNIVERSITY AUDITORIUM H.P. University, Shimla	50% and Above (General Category) 45% and Above (SC/ST/OBC/PH)	20-03-2025

For any admission related query kindly contact **Dr. Monika Sood (Co-ordinator). Contact No: 82193-52540 (Kindly contact during working hours only)

Katoch

(Prof. Kuldeep Singh Katoch)
Chairman
B.Ed. Admission Committee

Sanjiv
Director
Dir (ICDEOL)
ICDEOL
Himachal Pradesh University
Shimla-171005
6/3/25

ANNEXURE- I
EMPLOYMENT CERTIFICATE (For in-service Teachers Only)

(To be provided by the Principal/ Headmaster/Headmistress of the School)

This is to certify that Mr./Ms. has been teaching in this school fromto till date. The school is affiliated to.....and classes from to are being taught by her/him .

Signature of Principal/ Headmaster/ Headmistress with stamp

Place.....

Dated.....

Name

Address.....

Please note: In case the teaching certificate of a candidate is found to be not genuine at any stage, his/her candidature will be cancelled and the candidate will be responsible for the consequences of submitting fake teaching certificate.

ANNEXURE-II
AUTHORITY LETTER FORMAT

(Template for Authorization letter from candidate who will not be able to attend the Counselling process in person, for admission to Bachelor of Education program to be held at ICDEOL BUILDING, H.P. University campus w.e.f. 17th March to 20th March 2025, due to valid unavoidable circumstances beyond control)

To
ADMISSION COMMITTEE
Bachelor of Education,
H.P. University, Shimla.

Subject: Authorization Letter for attending the Counselling Process for Admission to Bachelor of Education.

Dear Madam / Sir,

I,(Name of the applicant and Application/ Registration Number) for Bachelor of Education, will not be able to attend the Counselling process in person, to be held at ICDEOL BUILDING, H.P. University campus on(Date of Counselling). I am therefore authorising Mr./Ms..... (Name of the authorized person), who is my (Relation of the authorized person to the candidate) to attend the admission counselling process on my behalf. He /She will produce all the original documents required for the counselling and admission process. He /she is authorised to take decision, sign and pay required fee on my behalf and the decision taken by him / her will be treated as final decision of mine.

Date : (Name & Signature of the Applicant)

Place :

Application/ Registration Number: _____

Signature of the authorised person *

Name of the authorised person *

Attested by

(Signature of the Applicant)

* Note : Please attach copy of valid ID proof of applicant and authorized person with the authorization letter.

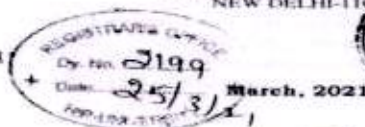
ANNEXURE-III
SAMPLE OF UGC/DEB RECOGNITION LETTER (H.P. University)

www.ugc.ac.in/deb



1909-4D
21/3/2021
UNIVERSITY GRANTS COMMISSION
DISTANCE EDUCATION BUREAU
35-FEROZE SHAH ROAD
NEW DELHI-110 001

Speed Post



F. No. 21-42/2020 (DEB-II)

**The Registrar,
Himachal Pradesh University
Gyan Path, Summer Hill
Shimla - 171 005**

Sub: Commission Order on the application, submitted online by the Higher Educational Institution for recognition of the programmes to be offered in Open and Distance Learning (ODL) mode from academic year 2020-21 and onwards, session beginning February-March, 2021 - regarding

Sir/Madam,

In exercise of the powers conferred by sub-sections (1) and (2) of section 26 read with clause (i) of section 12 of the University Grants Commission Act, 1956 (3 of 1956), the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 had been notified in the Gazette of India on 4th September, 2020.

2. The eligibility criterion for Higher Educational Institution is enumerated under Regulation 3 in Part II of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020. The Regulation 4 and 5 describes the process of applications and the approval process for the Open and Distance Learning and Online Programmes whereas Regulations 6 describe provisions of right to appeal by the Higher Educational Institutions aggrieved with the order of the Commission and Regulations 7 describe the process of withdrawal of Recognition.
3. In accordance with these Regulations, the Commission had invited online applications from the eligible Higher Educational Institutions for offering Open and Distance Learning and Online Programmes from the academic session 2020-21, beginning February-March, 2021. The Himachal Pradesh University had submitted its application for recognition of the Open and Distance Learning Programmes.
4. Application received from Himachal Pradesh University, Himachal Pradesh had been scrutinized and deficiency(ies) or defect(s) in application were communicated to HEI as per the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 to remove or rectify such deficiency(ies) or defect(s) with relevant documentary evidence.
5. The Himachal Pradesh University, Himachal Pradesh was invited for a Virtual Interface Meeting with the Expert Committee constituted by the Chairman of the Commission, on 02/02/2021 in the UGC office, 35 Feroz Shah Road, New Delhi - 110 001.
6. The Interface Expert Committee, based on the submitted application, compliance to deficiency(ies) or defect(s) communicated earlier, the presentation made by the Higher Educational Institution in the

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Director JEDGOL

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26.2.2021

virtual Interface Expert Committee Meeting, and as per the provisions of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 made recommendations for the consideration of Competent Authority/ Commission.

7. Based on the recommendations of Interface Expert Committee and its approval by Competent Authority/Commission, I am directed to issue this Order, thereby communicating the programme wise recognition for the programmes to be offered in **Open and Distance Learning mode** from academic year 2020-21 (academic session beginning February-March, 2021) by the **Himachal Pradesh University, Himachal Pradesh** as detailed in point no. 8 below. The assessment sheet duly approved by Competent Authority has already been communicated to the Higher Educational Institution through UGC-DEB portal on 19/02/2021.

8. Programme wise recognition status

(i) Open and Distance Learning Programmes Recognized

S. No.	Name of the ODL Programmes	Period of Recognition
1	BACHELOR OF ARTS (COMBINATION OF 3 SUBJECTS)-General (From UGC List)	2020-21 (Academic session beginning February-March, 2021) to 2024-25
2	BACHELOR OF COMMERCE - Commerce	
3	BACHELOR OF EDUCATION*	
4	MASTERS OF ARTS - Economics	
5	MASTERS OF ARTS - English	
6	MASTERS OF ARTS - Education	
7	MASTERS OF ARTS - Hindi	
8	MASTERS OF ARTS - History	
9	MASTER OF ARTS - Journalism & Mass Communication	
10	MASTERS OF ARTS - Music	
11	MASTERS OF ARTS - Political Science	
12	MASTERS OF ARTS - Public Administration	
13	MASTERS OF ARTS - Sanskrit	
14	MASTERS OF ARTS - Sociology	
15	MASTER OF COMMERCE - Commerce	

*Based on the NCTE recommendation/approval, the maximum intake and other conditions as per NCTE recommendation/approval letter

(ii) Open and Distance Learning Programmes Not Recognized

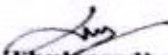
S. No.	Name of the ODL Programmes	Reason(s) for refusal
1	MASTER OF BUSINESS ADMINISTRATION – Marketing	1. Non submission of prior approval of respective Regulatory Authority, 2. Inadequate faculty. 3. PPR & SLM not provided. 4. Term End weightage is not as per UGC (Open and Distance Learning Programmes and Online Regulations, 2020
2	MASTER OF BUSINESS ADMINISTRATION - Human Resource Management	One year PG Diploma programmes are not covered under UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020
3	MASTER OF BUSINESS ADMINISTRATION - Finance Management	
4	POST GRADUATE DIPLOMA IN HUMAN RESOURCE DEVELOPMENT - Human Resource Development	
5	POST GRADUATE DIPLOMA IN PERSONAL MANAGEMENT & LABOUR WELFARE - Personal Management & Labour Welfare	
6	MASTER OF SCIENCE – Mathematics	
7	BACHELOR OF COMPUTER APPLICATION - Computer Application	Not eligible to offer science programme as per UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020
8	MASTER OF COMPUTER APPLICATIONS - Computer Application	
9	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION - Computer Applications	One year PG Diploma programmes are not covered under UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020
10	*DIPLOMA IN TOURIST GUIDE - Tourism Management	Not to be assessed as per provisions of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020
11	*DIPLOMA IN YOGA STUDIES - Yoga Studies	

9. For the programmes recognized in 8(i) above, the Higher Educational Institution shall comply with all the provisions of the University Grants Commission (Open and Distance Learning Programmes and

Online Programmes) Regulations, 2020 while offering the programmes in Open and Distance Learning mode. Some specific provisions for compliance have been mentioned in **Annexure-I**.

10. For the programmes not recognized in 8(ii) above, the Higher Educational Institution may prefer an appeal if any, along with documentary evidence to the Commission and shall also be uploaded on UGC-DEB portal, as per the provision stipulated under Regulations 6 of Part-II of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020. The appeal shall be accompanied by a copy of the order appealed against along with a fee of Rupees 10,000/- per programme in the form of demand draft drawn in favour of Secretary, UGC and shall reach to **the Joint Secretary, Distance Education Bureau (DEB), UGC, 35 Feroze Shah Road, New Delhi-110001 within a period of 30 days from the date of the communication already issued as per clause 7, above.**
11. As stipulated under Sub-Regulation 7 of Regulations 5 of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020:
"No Higher Educational Institution shall offer any Open and Distance Learning Programme and/or Online Programme and admit learners thereto unless it has been granted recognition by the Commission and admission shall not be made in anticipation of the recognition".
12. In the event of any Higher Educational Institution found offering programmes in Open and Distance Learning mode and/or Online mode without recognition of the Commission or in violation to any of the provisions of these regulations and guidelines or orders made there under, the Commission may take actions as per Sub- Regulation 3 of Regulation 7 in Part -II of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

Yours faithfully,


(Neethu S. Thulaseedharan)
Education Officer

ANNEXURE -IV

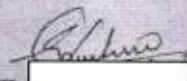
SAMPLE OF SPECIAL CERTIFICATE ISSUED BY DIRECTOR OF ELEMENTARY EDUCATION, H.P. GOVERNMENT.

Sample for Reference purpose only

No. EDN [redacted] / [redacted]
Office of the Dy. Director of Elementary Education [redacted]
District [redacted]
Dated [redacted] [redacted]

Trained-in-Service Certificate

Certified that Sh./Smt. Bhumesb Kumar s/o Sh. Partan Chand whose Date of Birth is 10.01.1990 is working as Shal [redacted] GSSS Ch [redacted] hamba. He/She has been [redacted] Shastri since 28.11.2016 on SM [redacted] ed to the concerned in compliance of O.A. [redacted] h 27.11.17 by the Hon'ble H.P. Administrative Tribunal and as per direction of the Director of Elementary Education H.P. for the purpose to pursue Bachelor of Education (B.Ed.) qualification through correspondence mode from any recognized university.


[redacted]
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