



Jawaharlal Nehru Engineering College

MGM Campus, CIDCO, Chhatrapati Sambhajinagar - 431003

<https://mgmu.ac.in>, <https://jnec.org>

INFORMATION BROCHURE for Admissions to Undergraduate Programs in the Academic Year 2025-26

**Admission
to First Year
of
B.Tech. and B.Arch. Programs

Direct Second Year (Lateral Entry) of
B.Tech. Programs**

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1. Introduction

As per the MGM University Aurangabad, Maharashtra Act No. XXVI of 2019 the MGM University, Chhatrapati Sambhajnagar has published the rules to regulate the admissions to the First Year Full Time Professional Undergraduate Programs and First Year of Full Time Professional Post Graduate Programs (Engineering and Technology, Architecture).

This brochure gives information regarding the eligibility and rules of admission to First year Full Time Professional Undergraduate Programs in MGM University, Chhatrapati Sambhajnagar. This also provides information about invitation of registrations for admission, distribution of seats, details of reservation, various stages of admission process, refund of fees etc.

All the decisions taken in relation to admission to First year of programs, by the Competent Authority shall be final and binding on all concerned.

2. Definitions

- (a) "Act" means The MGM University, Chhatrapati Sambhajnagar (Regulation of Admissions and Fees) Act, 2019 (Act XXVI of 2019);
- (b) "All India Seats" means seats available to an eligible Indian National Candidate;
- (c) "Application Form" means prescribed form filled up online by the Candidate for admission;
- (d) "Competent Authority" means the Registrar of MGM University, Chhatrapati Sambhajnagar
- (e) "Programs" means the full time Undergraduate Programs in Engineering and Technology and Architecture.
- (f) "Eligible Candidates" mean the candidates who are eligible for different professional programs as notified by the MGM University Act;
- (g) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;
- (h) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;
- (i) "MGMU-CET-2025" means Common Entrance Test conducted by the MGM University, Chhatrapati Sambhajnagar;
- (j) "MHT-CET-2025" means Common Entrance Test conducted by the Government of Maharashtra;
- (k) "Inter-Se-Merit" means the order of merit declared by the MGM University, Chhatrapati Sambhajnagar in respect of various classes / category of candidates;
- (l) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;
- (m) "NATA" means National Aptitude Test in Architecture;
- (n) "JEE Mains" means Joint Entrance Examination conducted by the National Testing Agency (NTA), New Delhi for the concerned academic year;
- (o) "Supernumerary Seats" means seats which are over and above the sanctioned intake approved by the appropriate authority and the government, from time to time.
- (p) "CoA" means Council of Architecture;
- (q) "Medical Authority" means Civil Surgeon;
- (r) "Diploma" means Diploma in Engineering and Technology
- (s) "B.Sc" means Bachelor of Science
- (t) "D.Voc." means Diploma of Vocation

3. Program Intake (AICTE and CoA Approved Intake (AI) for the Academic Year 2025-26)
UG Programs

Name of The Program	Approved Intake	Duration
B. Tech. Artificial Intelligence and Data Science	60	4 years
B. Tech. Chemical Engineering	30	4 years
B. Tech. Civil Engineering	60	4 years
B.Tech. Civil Engineering (Construction Technology)	30	4 years
B.Tech. Civil Engineering with computer applications	30	4 years
B. Tech. Computer Science and Engineering	180	4 years
B. Tech. Electrical and Computer Engineering	60	4 years
B. Tech. Electronics and Computer Engineering	60	4 years
B.Tech. Mechanical and Mechatronics Engineering (Additive Manufacturing)	30	4 years
B.Tech. Mechanical Engineering	60	4 years
B.Tech. Robotics and Artificial Intelligence	30	4 years
B. Architecture	80	5 years

B. Tech. Direct Second Year (Lateral Entry)

Sr. No.	Name of The Program	Total Seats for Direct Second Year
1	B.Tech. Artificial Intelligence and Data Science (AI=60)	Total Seats Available = Last Year Vacancy at First Year Level + Lateral Entry (10% of AI)
2	B.Tech. Chemical Engineering (AI=30)	
3	B.Tech. Civil Engineering (AI=60)	
4	B.Tech. Civil Engineering (Construction Technology) (AI=30)	
5	B.Tech. Civil Engineering with computer applications (AI=30)	
6	B.Tech. Computer Science and Engineering (AI=180)	
7	B.Tech. Electronics and Computer Engineering (AI=60)	
8	B.Tech. Electrical and Computer Engineering (AI=60)	
9	B.Tech. Mechanical Engineering (AI=60)	

9	B.Tech. Mechanical and Mechatronics Engineering (Additive Manufacturing) (AI=30)	
10	B.Tech. Robotics and Artificial Intelligence (AI=30)	

Last Year Vacancy and Lateral Entry Seats for Maharashtra State and All India Candidates are calculated as given below:

Maharashtra State Candidate	Last Year Vacancy = (40% of AI) - (Total students admitted in First Year during 2024-25) + (Admission cancellations during 2024-25)	Lateral Entry = 40% of (10% of AI)
All India Candidate	Last Year Vacancy = (60% of AI) - (Total students admitted in First Year during 2024-25) + (Admission cancellations during 2024-25)	Lateral Entry= 60% of (10% of AI)

4. Invitation of Registration for MGMU – CET 2025

The candidates should register online on <https://mgmu.ac.in> or <https://jnec.org> for entrance examinations conducted by MGM University, Chhatrapati Sambhajinagar.

5. Invitation of Registration for UG admissions

The Competent Authority shall invite online registrations from candidates for participating in the admission process to the professional courses for which MGMU – CET 2025 or MHT-CET-2025 / PERA-CET-2025/ JEE Mains Paper-I 2025 is required for the academic year 2025-26.

The candidates seeking admissions to the professional programs have the following seats available.

Maharashtra State Seats and All India Seats- For these seats the candidates shall apply to the Competent Authority for admission through Admission Process on <https://mgmu.ac.in> or <https://jnec.org>

For all Undergraduate program's allocation of seats for Maharashtra State Candidature is 40% and for All India Candidature is 60% of approved intake.

Important dates for UG admissions:

1. Online registration starts: Started and Application form is available on <https://mgmu.ac.in> or <https://jnec.org>
2. Last date for online registration: Till cut-off date
3. Admission round details will be displayed on the admission office notice board.
4. Commencement of classes of first year will be communicated to admit students.
5. Cut-off date of admission: As per competent authority/AICTE.

6. Candidate Type:

- **Engineering and Technology (B. Tech.) and Bachelor of Architecture (B. Arch.)**

1. Maharashtra State Candidates:

Candidate who is either Domicile of Maharashtra and / or is born in Maharashtra;

2. All India Candidates:

The Candidates having Indian Nationality are eligible under this Category.

3. NRI Candidates:

Following candidates are eligible under this category,

- i) The candidate must be of Indian origin and settled in a foreign country.
- ii) Indian citizens' children staying abroad for business or employment are also considered as NRI.

7. Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfillment of the eligibility criteria specified by MGM University, Chhatrapati Sambhajanagar from time to time.

(a) Reservation for Backward Class Category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra state candidates. Backward class candidates shall claim the category to which they belong to at the time of submission of application form.

Sr. No.	Category of Reservation	Percentage of Seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/ De Notified Tribes (DT) (NT -A)	3.0%
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%
06	Nomadic Tribes 3 (NT-D)	2.0%
07	Other Backward Classes (OBC)	19.0%
08	Socially and Educationally Backward Classes (SEBC)	10%
	Total	60 .0%

(b) Reservation for sons/daughters of Defense service personnel:

Five percent (5%) seats of the total sanctioned intake of an institute, subject to a maximum of five (5) seats shall be reserved for Children of ex-service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

- (i) These seats are within the sanctioned intake and are available as State Level seats.
- (ii) A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
- (iii) Candidates claiming these seats shall produce additional documents in Proforma A.
- (iv) This provision is NOT available to the children of CIVILIAN STAFF who are working /who has worked in the Indian Defense Service.

(c) Reservation for Persons with Disability Candidate:

Five seats of total sanctioned intake under admission procedure shall be reserved for Candidates having following minimum 40% benchmark disability.

Locomotor disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis

Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. These seats are available for Maharashtra state domiciled candidates only.

The candidates claiming reservation under this category shall submit the certificates from the medical authority competent for issuing such certificate. The certificate should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

(d) Reservation for female candidates:

As per the provisions in Government Resolution No.GEC-1000/(123/2000)/Tech. Edu.-1, dated 17th April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defense, Persons with Disability and Orphan categories.

(e) Reservation for EWS Candidate:

As per the provisions in Government Resolution No. राआधो -4019/ प्र क्र 31/16-अ, dated 12 th February, 2019, सामान्य शासन विभाग, शासन निर्णय क्र. राआधो/4019 प्र क्र 31/16 अ, 4 dated 31.05.2021, शासन निर्णय क्रमांक: संकीर्ण-2022/प्र.क्र.91/ विशि, dated 22.06.2023, 10% seats shall be reserved for Economically Weaker Section (EWS) candidates. These seats shall be filled as per the policies of the Government declared from time to time. These 10% seats shall be over & above the sanctioned intake for the respective course.

8. Eligibility Criteria:

Program: Bachelor of Technology (B. Tech.)

(a) Maharashtra State Candidate:

- The Candidate should be an Indian National and having domicile of Maharashtra state and / or born in Maharashtra state.
- Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies , and obtained at least 45% marks (at least 40% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and the candidate should have appeared in MGMU-CET-2025/ MHT-CET-2025 / PERA-CET-2025 and should obtain non zero score in MGMU-CET-2025/ MHT-CET-2025 / PERA-CET-2025. However, preference shall be given to the candidate obtaining non-zero positive score in MGMU-CET-2025 over the candidates who obtained non-zero score in MHT-CET-2025/ PERA-CET-2025.

OR

- (iii) Passed Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only).

(b) All India Candidates:

- (i) The Candidate should be an Indian National.
- (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies , and obtained at least 45% marks (at least 40% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and candidate should have appeared in MGMU-CET-2025/ JEE Mains Paper-I 2025/ MHT-CET-2025/ PERA-CET-2025 and should obtain non-zero score in MGMU-CET-2025/ JEE Mains Paper-I 2025/ MHT-CET-2025/ PERA-CET-2025. However, preference shall be given to the candidate obtaining non-zero positive score in JEE Mains Paper-I 2025 over the candidates who obtained non-zero score in MGMU-CET-2025/ MHT-CET-2025/ PERA-CET-2025.

OR

- (iii) Passed Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only)

(c) NRI Candidates:

- (i) The candidate should have passed the HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies, and obtained at least 45% marks in the above subjects taken together.

Program: Bachelor of Architecture (B.Arch.)

(a) For Maharashtra Candidate:

- (i) The candidate should be an Indian National and having domicile of Maharashtra state and / or born in Maharashtra state.
- (ii) The candidate should have passed a 10+2 scheme of examination with Physics, Chemistry and Mathematics subjects.

OR

- 10+3 Diploma Examination with Mathematics as compulsory subject,
- (iii) In addition to the above, all candidates need to qualify an aptitude test conducted by the council of architecture i.e. (NATA), all candidates who have passed in any other aptitude test conducted by other authorities shall also be required to qualify NATA in order to be eligible for admission to B.Arch. Course.

(b) All India Candidate and *NRI Candidate (*NRI Seats subject to approval by CoA)

- (i) The candidate should be an Indian National.
- (ii) The candidate should have passed a 10+2 scheme of examination with Physics, Chemistry and Mathematics subjects.

OR

10+3 Diploma Examination with Mathematics as compulsory subject,

- (iii) In addition to the above, all candidates need to qualify an aptitude test conducted by the council of architecture i.e. (NATA), all candidates who have passed in any other aptitude test conducted by other authorities shall also be required to qualify NATA in order to be eligible for admission to B.Arch. Course.

Program: *Direct Second Year (Lateral Entry) B. Tech.*

(a) For Maharashtra State and All India Candidature Candidates:

- (i) The Candidate should be an Indian National;
- (ii) Passed Diploma Course in Engineering and Technology with at least 45% marks (40% marks in case of candidates of backward class categories and Persons with Disability belonging to Maharashtra State only) in appropriate branch of Engineering and Technology from an All-India Council for Technical Education or Central or State Government approved Institution or its equivalent;

OR

- (iii) Passed B.Sc. (Bachelor of Science) Degree from a University Grants Commission (UGC) or Association of Indian Universities recognized University with at least 45% marks (40% in case of candidates of backward class categories and Persons with Disability belonging to Maharashtra State only) and passed HSC with Mathematics as a subject. Provided that students belonging to this category shall clear the subjects of Engineering Graphics/ Engineering Drawing and Engineering Mechanics of the first year Engineering Program along with second year subjects.

OR

- (iv) Passed D. Voc. (Diploma of Vocation) Stream in the same or allied sector.
- (v) In the above cases, a suitable bridge course, if required such as in Mathematics may be conducted.
- (vi) Any other criterion declared from time to time by the appropriate authority.

9. Preparation of Merit List

Engineering and Technology (B. Tech.)

1. All eligible candidates who have submitted application form on or before the last date specified shall be assigned a merit number.
2. Separate merit lists will be prepared on the basis of MGMU-CET-2025 score, MHT-CET-2025 score, JEE (Mains Paper-I) 2025 score and PERA-CET-2025 score.
3. The candidates are required to follow the admission procedure and schedule declared from time to time at the admission office of MGM University, Chhatrapati Sambhajnagar.

Bachelor of Architecture (B. Arch.)

1. All eligible candidates who have submitted application form on or before the last date specified shall be assigned a merit number.
2. Merit lists will be prepared by giving weightage of 50% marks for aptitude test and 50% in the qualifying examination in the matter of admissions.
3. The candidates are required to follow the admission procedure and schedule declared from time to time at the admission office of the institute and website.

Direct Second Year (Lateral Entry) B. Tech.

1. The merit list shall be prepared on the basis of marks obtained by the Candidate on the basis of which Diploma / B.Sc. / D.Voc. is awarded by the examining authority.
2. Preference is given to Diploma candidates and if any seat remains vacant, it is offered to B.Sc. / D.Voc. candidates

Method of calculating marks at qualifying examination for deciding eligibility-

While deciding the eligibility of the candidates following procedure shall be adopted:

- (a) The percentage of marks shall be calculated by rounding off to the nearest integer. i.e., if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49%, shall be rounded to 44% for deciding the eligibility.
- (b) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science, its equivalent examination, the candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of application form. The eligibility shall be decided on the basis of equivalent marks.
- (c) The Grades or Marks are considered on the basis of which the class of Degree is awarded.
- (d) In case of tie for B. Tech. admissions, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below,
 - (a) Higher marks or score in Mathematics at MGMU-CET-2025 score
 - (b) Higher marks or score in Physics at MGMU-CET-2025 score
 - (c) Higher marks or score in Chemistry at MGMU-CET-2025 score
 - (d) Higher percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together;
 - (e) Higher percentage of marks in the subject Mathematics at HSC;
 - (f) Higher percentage of marks in the subject Physics at HSC;
 - (g) Higher percentage of marks in Aggregate at HSC.
- (e) In case of tie for B. Arch. Admissions, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -
 - (a) Higher marks in NATA-2025 or normalized marks in JEE (Main) Paper II
 - (b) Higher percentage of marks in Mathematics at SSC
 - (c) Higher percentage of aggregate marks in SSC.
- (f) In case of tie for Direct Second Year (Lateral Entry) Admissions, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -
 - (a) Higher percentage of marks in SSC;
 - (b) Higher percentage of marks in Mathematics at SSC;
 - (c) Higher percentage of marks in Science at SSC;
 - (d) Higher percentage of marks in English at SSC.

10. Admission Procedure -

Engineering and Technology (B. Tech.)

The MGM University, Chhatrapati Sambhajinagar shall admit Candidates through the Admission Procedure as referred in Section 35 of The MGM University Act 2019. The stages of Admission Procedure shall be as stated below,

- (a) Display or Publishing of Information Brochure. The Information Brochure shall be published on the website.
- (b) Filling Online Application form by Candidate for registration for MGMU-CET-2025.
- (c) Filling Online Application form by Candidate for registration for the Admission Process.
- (i) All the aspiring candidates shall register their name on the official website. The candidate shall fill in the Online Application form for admission.

For admissions the eligible candidates aspiring for admission shall apply, by paying required fees as given below through online mode (Credit Card/ Debit Card/ Net Banking).

Application Fee	For all Candidates
Engineering and Technology (UG)	Rs. 1,500/-
Architecture (UG)	
Direct Second Year (Lateral Entry) B. Tech.	

- (ii) The application fee is non-refundable.
- (iii) The candidate should read the information brochure published on the website carefully.
- (iv) The candidate should fill the Online Application form as per the notified schedule for respective admission.
- (v) The Candidates will also be able to fill in an Online Application form and upload the scanned copies of the required documents through any computer connected to the internet from home or any other place.
- (vi) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.
- (vii) Final merit lists will be displayed on the notice board of the admission office.

Direct Second Year (Lateral Entry) B. Tech.

- (a) The candidate should fill the Online Application Form as per the notified schedule.
- (b) Display or Publishing of Provisional merit list, Submission of grievances, if any, and Display or Publishing of Final Merit Lists;
 - (i) Provisional Merit List of eligible candidates will be displayed on the college notice board.
 - (ii) For discrepancy if any, in the provisional merit list, within specified grievance period,
 - (iii) Final merit lists will be displayed on the college notice board.
 - (iv) Counseling round for admission as per final merit list
 - (v) Completion of admission process by paying requisite fees and submission of original documents
- (c) **Logic of Seat Allotment:** A seat for Direct Second Year of Engineering (Lateral Entry), shall be allotted as follows:
 - (i) The seat of Degree Course shall be allotted to the Candidate as per the final merit list and the preference given by the candidate.
 - (ii) If the seats remain vacant such seats shall be filled in on the basis of Merit List of the Bachelor of Science and Diploma of Vocation Candidates.

List of Under Graduate Courses in Engineering and Technology and D.Voc. Stream in the same or allied sector

Sr. No.	Eligible D. Voc Stream	B. E. / B. Tech Branch
1	Graphics and Multimedia	1. Computer Science and Engineering
2	Electronics Manufacturing Services	1. Electronics and Computer Engineering 2. Electrical and Computer Engineering.
3	Automobile Servicing Automotive Mechatronics	1. Mechanical Engineering 2. Mechanical and Mechatronics Engineering (Additive Manufacturing)

Confirmation of admission:

The candidate shall report for the admission in the institution as per the admission schedule. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to the institute. The Institute shall verify the required documents and shall issue system generated receipt of confirmation of admission.

Fees Structure:

The fees structure for all UG/PG programs of Jawaharlal Nehru Engineering College, MGM University, Chhatrapati Sambhajinagar for the Academic Year 2025-26 is as follows:

Sr. No.	Particulars	Amount	Remarks
1	Tuition Fees	Rs. 1,50,000/-	Yearly
2	Eligibility Fees	Rs. 5,000/-	One time
3	Examination Fees	Rs. 5,000/-	Yearly
4	Student Activity Fees	Rs. 4,000/-	Yearly

The fee is to be paid by digital payment mode only through MGMU ERP.

Caution Money Deposits:

Caution money deposit for Academic Year 2025-26 for UG programs is as follows:

B. Tech.	B. Arch.	Direct Second Year B. Tech.
Rs. 5,000/-	Rs. 5,000/-	Rs. 5,000/-

Caution money deposit received from the students shall be refunded after successful completion of the program or on canceling the admission, after recovery of dues if any. However, if a candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution or within 3 complete financial years after the date of successful completion of the program, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund.

11. **Cancellation of Admission and Refund of fees:** As per competent authority/AICTE.

12. Documents to be attached along with “Application form for Admission Process”

Engineering and Technology (B. Tech.) and Bachelor of Architecture (B. Arch.)

The candidates are required to scan the document in .jpg or.gif format (minimum 150 dpi resolution, file size up to 1 MB) and upload the scanned copies of the required documents at the time of filling up the Application form for Admission.

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with Application form for Admission
1	All Candidates	<ol style="list-style-type: none"> 1. SSC (Std.X) mark sheet. 2. HSC / Diploma mark sheet. 3. MGMU-CET-2025/ MHT-CET-2025 mark sheet / JEE (Mains) 2025 Score card/ PERA-CET-2025 score card/ NATA-2025 score card 4. Transfer Certificate (TC) 5. Certificate of the Indian Nationality of the candidate. 6. A photocopy of an AADHAR card. 7. Proforma-A in case of Defense Category students 8. Gap Certificate on Rs. 100/- Bond paper for students passing 12th standard examination before June 2025, clearly stating the reason for gap.
In addition to the above documents candidates are required to produce the following additional documents depending upon the category to which they belong.		
2	Maharashtra Candidates	<ol style="list-style-type: none"> 1. Domicile / Birth/ Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
3	Backward class Candidates belonging to SC/ ST	<ol style="list-style-type: none"> 1. Caste certificate 2. Caste / Tribe validity certificate
4	Backward class Candidates belonging to VJ/ DT - NT(A)/ NT(B)/ NT(C) /NT(D) / O.B.C/ SBC	<ol style="list-style-type: none"> 1. Caste certificate 2. Caste validity certificate 3. Non creamy layer certificate valid up to 31st March 2026.
5	Persons with Disability Candidates	<ol style="list-style-type: none"> 1. Certificate in the disability by concern authority (Proforma C) 2. Domicile certificate of candidate.
6	NRI Candidates	<ol style="list-style-type: none"> 1. NRI Certificate of the Candidate OR of his/her Mother or Father OR the real brother/real sister ordinarily residing abroad OR NRI certificate of the persons having blood relation with the student who consider such student as 'Ward' viz-real brother/sister of father OR real brother/sister of Mother OR father/mother of father

		<p>OR father/mother of Mother OR 1st degree paternal/maternal cousins, ordinarily residing abroad and should have looked after the candidate as guardian with documentary evidence & affidavit in support of the aforesaid facts. Parents CDC (Continuous Discharge certificate) if claimant is Merchant Navy employee.</p> <ol style="list-style-type: none"> 2. Affidavit of candidate/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents/sponsor. 3. Passport, Nationality Certificate of sponsor 4. Residence of NRI, Valid VISA of sponsor 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Proof of residence showing minimum 182 days of stay of sponsor in abroad for the academic year of admission, prior to the admission date 7. True copy of foreign bank account passbook (copies of main page indicating bank name & address, sponsor name & address, with entries of last preceding 6 months prior to admission) 8. Affidavit of family chart duly signed by sponsor making clear relationship 9. Leaving certificates, Birth extracts, mark sheets, PAN Card, Passport, Marriage Certificate of all members shown on family tree/chart. 10. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if the candidate passed the Qualifying examination from abroad. 11. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
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Direct Second Year (Lateral Entry) B. Tech.

Documents required to be uploaded along with Application Form

- (i) Provisional Passing Certificate.
- (ii) Diploma / B. Sc. / D. Voc. Marks sheet.
- (iii) Leaving Certificate (T.C.)
- (iv) SSC Marks Sheet.
- (v) Nationality Certificate
- (vi) Domicile Certificate Domicile/ Birth/ Leaving Certificate of candidate Indicating place of Birth in the State of Maharashtra.
- (vii) AADHAR card.
- (viii) HSC Marksheet (if applicable)
- (ix) Caste Certificate (if applicable)
- (x) Caste Validity Certificate (if applicable)
- (xi) Non creamy layer certificate valid up to 31st March 2026 (if applicable).
- (xii) Gap Certificate on Rs. 100/- Bond paper for students passing Diploma / B. Sc. / D. Voc. examination before June 2025, clearly stating the reason for gap (if applicable)
- (xiii) Equivalence Certificate (if applicable)

13. Change of Program after First year -

13.1 Internal Transfer

The Candidate seeking for a change in program after successfully completing the first and second semester examination in full (students who have cleared all the subjects of first year) will be allowed to do so in the institution subject to the availability of seats and changes will be carried out based on the marks of First and Second Semester together. The Competent Authority shall be responsible for this process.

13.2 External Transfer

The Candidate seeking the transfer from other colleges/Universities after successfully completing the first and Second Semester examination in full (students who have cleared all the subjects of first year) will be allowed to do so in the institution subject to the availability of seats and changes will be carried out based on the marks of First and Second Semester together. The candidate has to submit the No Objection Certificate (N.O.C) from the parent institute for the same. The Competent Authority shall be responsible for this process.

14. Miscellaneous provisions

14.1 Conduct and Discipline

- (i) Failure of the candidate in making full and correct statements in the application form and/or suppression of any information and/or submission of false documents shall lead to disqualification during the Admission Process.
- (ii) Students while studying in the MGM University, Chhatrapati Sambhajanagar if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the University without any notice.

14.2 Anti Ragging and Action against ragging:

As per the UGC initiative towards reduction of compliance burden of its stockholders, UGC has revised the procedure for students to file online Anti Ragging undertakings. Now the procedure is completely online and students are not required to submit any hard/printed affidavit in the institute. Anti Ragging undertaking must be filled online on <http://www.antiragging.in> only.

Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12).

And their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

- a) Ragging within or outside of MGM University, Chhatrapati Sambhajanagar is prohibited
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside MGM University, Chhatrapati Sambhajanagar shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
- c) Undertaking from the candidate must be filled online on <http://www.antiragging.in> while admitting in the Institute.

14.3 Hostel Accommodation:

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the MGM University, Chhatrapati Sambhajanagar.



FORM NO	F/ADMN/2A
REV.NO	03
ISSUE DATE	05-01-2024

APPENDIX

JAWAHARLAL NEHRU ENGINEERING COLLEGE (JNEC)

UNDERTAKING FOR DISCIPLINE, GOOD CONDUCT AND ATTENDANCE

(To be signed by Student and Parents / Guardian)

Maintenance of Discipline and Good Conduct of Students Rules

Following rules shall be in force to govern the conduct and discipline of all students:

1. The students shall show due respect to the teachers of the University/College, the Rector of the hostel, the Sports Officers of the Gymkhana and the Officers of the National Cadet Corps; proper courtesy and consideration should be extended to the employees of the University and the Hostels. They shall also pay due attention and courtesy to visitors.
2. The students shall possess the identity card issued by the College and produce the same on demand.
3. The students must follow the proper dress-code/uniform (blue jeans & white shirt) as per the College criteria.
4. The following acts of omission and / or commission shall constitute gross violation of the code of conduct and are liable to invoke disciplinary measures:
 - o Ragging
 - o Furnishing false statement of any kind in the form of application for admission or for award of scholarship etc
 - o Displaying lack of courtesy and decorum: resorting to indecent behavior anywhere within or outside the campus.
 - o Willfully damaging or stealthily removing any property/belonging of the University/ College / Hostel or fellow students.
 - o Possession, consumption or distribution of alcoholic drinks or any kind of hallucinogenic drugs.
 - o Adoption of unfair means in the examinations.
 - o Organizing or participating in any group activity in company with others in or outside the campus without prior permission of the Dean, Faculty of Engineering and Technology.
 - o Mutilation or Unauthorized possession of library books, resorting to noisy and unseemly behavior, disturbing studies of fellow students.
 - o Not intimating his/her absence to the Rector of the Hostel before availing any leave. Commensurate with the gravity of the offence the punishment may be reprimand, fine, expulsion from the Hostel, debarment from an examination, rustication for a specified period or even outright expulsion from the University.
5. For an offence committed in a Hostel, in the department or classroom and elsewhere, the Chief Warden or the Head of the Department, and the Dean, Faculty of Engineering and Technology respectively shall have the authority to reprimand or impose fine or take any other suitable measures. All cases involving punishment other than reprimand shall be reported to the Dean, Faculty of Engineering and Technology.
6. Use of social media, devices and instruments breaching cyber law is liable to face punishment as per cyber act.
7. Taking recourse to press, or giving matters for publication or publishing illicit information on social media on behalf of University or College without specific permission of the College authority.
8. I will not indulge or promote any Anti National activity.
9. I will not indulge or promote any activity related to any particular religion.
10. I will not post anything on social media that will disrespect any human being.
11. I will abide by sexual harassment POSH Act 2013.

● Rules Regarding Attendance

Following are the rules relating to attendance at classes:

1. Attendance in all classes (lectures, tutorials, laboratories and workshops) is compulsory as per university norms.
2. The teacher concerned may condone absence from classes for a very short period due to unavoidable reasons

- (with the permission of HOD and Principal) provided he/she is satisfied with the explanation.
3. If the period of absence is for a short duration (of not more than two weeks) application for leave shall have to be submitted to the Head of the Department concerned to intimate the reasons for the leave requested along with supporting document (s) but the period of absence will not be regularized.
 4. Absence for a period not exceeding two weeks in a semester due to sickness or any other unavoidable reason for which prior application could not be made may be condoned by the Head of the Department with the permission of Principal provided he/she is satisfied with the explanation. If the period of absence is likely to exceed two weeks, a prior application for grant of leave will have to be submitted through the Head of the Department to the Principal with the supporting documents.
 5. A student must intimate his/her absence to the Warden of the Hostel in which he/she is residing, before availing of any leave. Failing to do so will be construed as breach of discipline and will be dealt with as per provisions.
 6. As per MGM University Ordinance No.5 of 2023 dated 30th September 2023
- i) A student must have a minimum overall attendance of 75% before the End Semester Examination, in order to be eligible to appear for the respective examination in the course, failing which the student will be debarred from appearing in the End Semester Examination and has to re-register for semester/year.
 - ii) In special cases and for sufficient causes shown, on the recommendation of HOD, Principal/Director/University Department HOD may condone the deficiency in attendance to the extent of 15% on medical ground subject to submission of medical certificate. However, in respect of women candidates who seek condonation of attendance due to pregnancy, the Principal of the college may condone the deficiency in attendance to the extent of 25% on medical grounds. Such condonation shall not be availed twice during the course of study.
 - iii) Active Participation in N.C.C/N.S.S. Camps or Inter collegiate or Inter University or Inter State or International matches or debates of Educational Excursions or such other activities as approved by the authorities involving journeys outside the city will not be counted as absence. However, such 'absence shall not exceed (4) weeks per semester of the total period of instructions. Such leave should not be availed more than twice during the entire program of study.
 - iv) In case of the candidates who fail to put in the required attendance in a program of study, he/she shall be detained in the same class and will not be recommended to appear for the University examination.
 - v) A candidate detained in term I should take readmission in next academic year as a regular student in term I and shall have to complete all the theory and practical as a regular student. In case a candidate is detained in term II, he/she should take admission to term II of next academic year and complete all the theory and practical as a regular student of term II.
 - vi) In case of change of curriculum, the candidate even if detained in term II should take readmission in next academic year for term I and II as a regular student and complete all the theory and practical as a regular student."

• **Action against ragging**

Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

1. Ragging within or outside of any educational institution is prohibited. Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
2. Any student convicted of an offense of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
3. Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is

accused of the offense, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.

4. If the Head of the educational institution fails or neglects to act in the manner specified in clause “3” above when a complaint of ragging is made, such person shall be deemed to have abetted the offense and shall, on conviction, be punished as provided for in clause “1” above.
5. Undertaking from the candidate shall be taken while admitting the candidate in the College.
6. Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to candidates and institutions covered under these rules of admission.
7. If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be canceled, fees forfeited and he or she may be expelled from the Institute by the Dean, Faculty of Engineering and Technology. An appeal against the order of expulsion, however, may be sent within 7 days to the Registrar, MGM University, Chh.Sambhajinagar, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

I undertake that, I will abide by the rules and regulations of College. In case, I violate any of above or the College guidelines, the College reserves the right to take disciplinary action against me.

Signature of Parent / Guardian:

Name:

Mobile No:

(Note :Any change in address/E-mail Address/Mobile Number will be communicated to the Head of Department immediately.)

Signature of Student:

Name of Student:

Date:

Place:

(Note :Any change in address/E-mail Address/Mobile Number will be communicated to the Head of Department immediately.)

Pro Forma – A
(To be issued on the Printed Letter Head of the concerned office)

(For Def-1, Def-2, Def-3 Candidates)

(For Sons and Daughters of defense service personnel)

C E R T I F I C A T E

This is to certify that Shri. / Smt.
(Full name of the Employee with Rank of the Employee)

is / has been a Member of the Armed Forces of India. He / She has put in years of service in
Indian Army / Indian Navy / Indian Air Force from to and is currently working /
retired from services on / permanently disabled since Killed in action
on

This certificate is issued for the purpose of his / her son / daughter's admission to
First year of Four-Year Degree course in Engineering / Technology for the academic year 2025-26.

Outward NO.

Date –

Place –

(Signature) Name and
Designation of the Authority
Not below the Rank of
Commandant Or
Equivalent/District Sainik
Welfare Officer

Seal of the
Office

Note :-

1. This certificate is not to be issued for the Civilian Staff working in the Indian Army / Navy / Air Force.
2. For Def-1, Def-2, Def-3 Candidates, above pro forma is to be accompanied by an attested copy of Domicile certificate of parent who is in active service or ex-serviceman.

Proforma – B

(Format of Undertaking from the Student for not producing Degree Certificate or Mark list at the time of submission of Registration)

This is to certify that Mr./Ms.

is studying B.Arch./B.E./B.Tech. /B.Sc./BCA/B. Com/B.A./BCS in (Institute)

..... as a regular student.

My final year result is not yet declared. I will produce the mark list/ degree certificate on or before

----- If I am unable to produce the mark list/ degree certificate on or before my admission can be treated as canceled.

Signature of the candidate

Pro forma – C (To be issued on the **Printed letter Head** of the concerned

officer) (For Persons with Disability Candidates)

P-3 (Learning disability) Candidates

LEARNING DISABILITY CLINIC
L.T.M.G. HOSPITAL, SION MUMBAI-400 022

CERTIFICATE

Recent
Photograph of
the candidate
showing the
disability duly
attested by the
Chairperson of
the Medical
Board

Name :

Age :

Date of birth :

Date of Registration :

L.D. NO.

: Fathers Name :

Std. :

School Name :

Physical and Neurologic Assessment : (Date_____)

Psychological Assessment : (Date_____)

WISC (R) Verbal IQ :

Performance IQ :

Global IQ :

Interpretation :

Educational Assessment (Date:_____)

WRAT :

RSA

Certified that:

1. The percentage of Challenged is not less than 40 % and is equal to _____%
2. The disability is permanent in nature
3. The candidate is capable of carrying out all activities related to theory and Practical works as applicable to degree courses in Engineering / Technology without any special concessions and exemptions.
4. This certificate is issued as per the provisions given in the Person with Disability Act, 1995 and its amendments.

This certificate is issued for the purpose of his/her admission to a degree course in Engineering / Technology for the year 2025-26.

Recommendations: -

(Name and Signature of Issuing Authority)

Outward No. :

Date :

Seal of the office