

GUIDELINE FOR Ph.D and MV.Sc (Agril. & Allied courses) SPOT COUNSELING & ADMISSION-2024-25

1. Seats that remained vacant (except over and above seats as mentioned in Clause 4.2 of P.G Prospectus- 2024-25) will be filled up through spot counseling and admission as per clause 8.11 of PG Prospectus-2024-25 on 25.02.2025.
2. Vacant seats (except the over and above seats) will be filled up through spot counseling and admission from merit/rank list of reserved categories and unreserved category. The reserved category seats will be filled up first and if reserved category seats remain vacant, then those seats will be de-reserved and filled up from unreserved merit/rank list.
3. Candidates who have been awarded rank in the PG counseling & admission Process - 2024 will be eligible to participate in spot counseling and admission to be held on 25.02.2025. **The candidates belonging to "other state", NRI and "Kashmir migrants/Kashmir Hindu/Kashmir Pandits" category are not eligible to participate.**
4. The candidates, who have taken admission earlier, are also eligible to participate in the spot counseling admission and can opt for seats of their choice from the vacant seats.
5. The candidates will be called to appear before the admission board according to rank issued earlier. The candidate has to choose one seat from the **vacant seat matrix displayed in the admission hall**. Once a seat is filled up, it will be deleted from the seat matrix on display. Once the candidate exercises his/her option for a seat and admission granted, no request to switch over to another seat will be entertained. **Any candidate who fails to attend the spot admission physically on scheduled date will not be considered for admission later. The candidate will forfeit the claim for admission.**
6. **If an already admitted candidate wants to take admission into another department he/she will pay full admission fee** and the paid admission fee from previous admission will be refunded deducting a processing fee of Rs. 2000/- and the previous admission will stand cancelled. No request for adjustment of fee paid earlier will be considered.
7. **The over and above seats under NRI/PIO and Other state quota are not included for spot admission. No refund of admission fee will be made on cancellation of those seats (Clause 17 of P.G Prospectus-2024-25). If a candidate has already taken admission in NRI/PIO seats and takes admission again in spot counseling & admission, the admission fee from the previous admission in NRI/PIO seat will not be refunded.**
8. **An admitted candidate must produce the admission letter issued from the previous admission process before the admission board.**
9. In case a seat is vacant during spot counseling by an already admitted candidate who takes admission in another course/department, the seat will be shown on the vacant seat matrix on display in the admission hall and it will be available to the next candidate on merit for admission. The candidate who has been admitted prior to the seat being vacant cannot claim the seat on the plea that he/she has higher rank. The candidate will have to choose a seat from the available seats on display in the admission hall when he/she is called to appear before the admission board for admission according to his/her rank.
10. Demand Draft of the required amount, as mentioned below, of any Nationalized Bank drawn in favour of **"COMPTROLLER, OUAT"**, Bhubaneswar, payable at Bhubaneswar must be deposited by the candidate at the time of Admission.

The admission fee is given as detailed below:

| Course | Admission Fee, Rs |
|------------------|-------------------|
| M.V.Sc. Course | 36,865/- |
| Doctoral Courses | 41,865/- |

11. DOCUMENTS IN ORIGINAL & PHOTO COPY (TWO SET SELF ATTESTED) REQUIRED AT THE TIME OF ADMISSION:

- a) Print out of submitted Application Form-B and rank card.
- b) Mark sheet and certificate of 10th, +2 Sc./Equivalent, Bachelor's Degree and Master's Degree for Ph. D. **(Mandatory)**
- c) Domicile/Residential Certificate if relevant (as per **clause 2.3.1** of PG prospectus- 2024) **(Mandatory)**
- d) Documents in support of weighatge for extracurricular activities as per **clause 7.5** of Prospectus for PG course programme (Agril. & Allied Subjects)-2024-25). **(Mandatory)**
- e) College Leaving Certificate, Conduct Certificate and Migration Certificate from the Head of Institution last attended. **(Refer to clause 8.4 of PG prospectus 2024-25)**
- f) Medical Certificate in prescribed format (**Annexure-II of the PG prospectus-2024-25**)
- g) Self declaration – For discontinuation of study (**Annexure-IV of UG prospectus-2024-25**).
- h) Aadhaar Card & five recent pass port size colour photographs.
- i) Admission letter if issued from previous counseling and admission.
- j) Permission letter / NOC from their immediate authority at the time of admission as per **clause 2.3.2** of Prospectus for PG course programme (Agril.& Allied Subjects) -2024-25. **(Mandatory)**

Sohany
18.2.25
REGISTRAR

