



Jawaharlal Nehru Engineering College

MGM Campus, CIDCO, Aurangabad - 431003
Website: www.mgmu.ac.in, www.jnec.org

Information

For Admissions in the Academic Year 2025-26

Post Graduate Programs

First Year of Post-Graduation in
Engineering and Technology (M. Tech.)
Architecture (M. Arch.)
Master of Computer Applications (MCA)

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1. Introduction

As per the Maharashtra Act No XXVI of 2019 the MGM University, Aurangabad has published the rules to regulate the admissions to the **First year Full Time Professional Post Graduate Programs** (Engineering and Technology, Architecture, and Master of Computer Applications).

This brochure gives information regarding the eligibility and rules of admission to First year of various professional postgraduate programs in MGM University, Aurangabad. This also provides information about invitation of registrations for admission, distribution of seats, details of reservation, various stages of admission process, refund of fees, etc.

All the decisions taken in relation to admission to First year of programs, by the Competent Authority shall be final and binding on all concerned.

2. Definitions

- (a) "Act" means The MGM University, Aurangabad (Regulation of Admissions and Fees) Act, 2019 (Act XXVI of 2019);
- (b) "All India Seats" means seats available to an eligible Indian National Candidate;
- (c) "Application form" means prescribed form filled up online by the Candidate for admission;
- (d) "Competent Authority" means the Registrar of MGM University, Aurangabad
- (e) "Programs" means the full time Post Graduate Programs in Engineering and Technology, Architecture and Computer Applications.
- (f) "Eligible Candidates" mean the candidates who are eligible for different professional programs as notified by the MGM University Act;
- (g) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;
- (h) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;
- (i) "Inter -Se-Merit" means the order of merit declared by the MGM University, Aurangabad in respect of various classes/ category of Candidates;
- (j) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;
- (k) "NRI" means Non-Resident Indian;
- (l) "COA" means Council of Architecture;
- (m) "Medical Authority" means Civil Surgeon;

3. Program Intake

AICTE and COA Approved Intake for the Academic Year 2025-26

PG Programs

Name of The Program	Approved Intake	Duration
M.Tech. Computer Science and Engineering (Digital Transformation)	18	2 Years
M.Tech. Electrical Power Systems	18	2 Years
M.Tech. Mechanical Engineering	18	2 Years
M.Tech. Structural Engineering	18	2 Years
M.Tech. VLSI and Embedded Systems	18	2 Years
Master of Architecture (Environmental Architecture)	20	2 Years
Master of Architecture (General)	20	2 Years
Master of Computer Applications	60	2 Years

4. Invitation of Registration

The Competent Authority shall invite online registrations from candidates for participating in admission process to the professional Courses for which MGMU CET 2025 (M.Tech./M.Arch./MCA) or alternative entrance examination is required for the academic year 2025-26.

The candidates seeking admission to the professional programs for the seats provided in: **Maharashtra State Seats, All India Seats and NRI seats** - For these seats the candidates shall apply to the Competent Authority for admission through Admission Process on www.mgmu.ac.in or www.jnec.org

For all Postgraduate programs allocation of seats for All India Candidature is 60% and for Maharashtra State Candidature is 40%.

Important dates (Tentative) for PG admissions:

- a. Online registration: Started and Application form is available on www.mgmu.ac.in, www.jnec.ac.in.
- b. Last date for online registration: Till cut-off date
- c. First counseling round of admission: _____
- d. Second counseling round of admission: _____
- e. Commencement of classes of first year: _____
- f. Cutoff date of admission: _____

5. Candidate Type

1. Maharashtra State Candidates:

Candidate who is either Domicile of Maharashtra and/ or is born in Maharashtra.

2. All India Candidates:

The Candidates having Indian citizenship are eligible under this Category.

3. NRI Candidates:

The candidates and his/her parents should have Indian Passports. In addition to this they should also have visa and work permit of parents in foreign country.

6. Reservations

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfillment of the eligibility criteria specified by MGM University, Aurangabad from time to time.

A) Reservation for Backward Class Category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra state candidates. Backward class candidates shall claim the category to which they belong to at the time of submission of application form.

Sr. No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/ De Notified Tribes (DT) (NT -A)	3.0%
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%
06	Nomadic Tribes 3 (NT-D)	2.0%
07	Other Backward Classes (OBC)	19.0%
	Total	50.0%

B) Reservation for sons/daughters of Defense service personnel:

Five percent (5%) seats of the total sanctioned intake of an institute, subject to a maximum of five (5) seats in each institute coming under admission shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

- (i) These seats are within the sanctioned intake and are available as State Level seats.
- (ii) A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
- (iii) Candidates claiming these seats shall produce additional documents in Proforma A.
- (iv) This provision is NOT available to the children of CIVILIAN STAFF who is working /who has worked in the Indian Defense Service.

C) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total sanctioned intake under admission procedure shall be reserved for Candidates having following minimum 40% benchmark disability.

Locomotor disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease

Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. These seats are available for Maharashtra state domiciled candidates only.

The candidates claiming reservation under this category shall submit the certificates from the medical authority competent for issuing such certificate. The certificate should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

D) Reservation for female candidates:

As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17th April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defense and Persons with Disability category.

7. Eligibility Criterions

7.1 Program: Master of Technology (M.Tech.) For Maharashtra Candidate:

- (i) The candidate should be an Indian National having domicile in Maharashtra state.
- (ii) Passed Bachelor Degree in the relevant field of Engineering and Technology from All India Council for Technical Education or Central or State Government approved institutions (or equivalent) with at least 50% marks (at least 45% marks in case of candidates of Backward class categories and persons with disability belonging to Maharashtra State only).
- (iii) Obtained Non-Zero Positive Score in Graduates Aptitude Test in Engineering (GATE) conducted by Indian Institute of Technology.
- (iv) In case of unavailability of GATE candidates, the vacant seat will be offered to the non-GATE candidates, as per merit, based on the marks secured in MGMU CET 2025 (M.Tech.)/PERA CET 2025.
- (v) For sponsored candidates, minimum of two years of full-time work experience in a registered firm /company /industry /educational and/ or research institute/any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

Note: 1. Candidates who have appeared in GATE 2024 and having a score which is valid for AY 2025-26 (as mentioned on the score card) are eligible for admission.

- 2. Candidates who have appeared GATE in 2025 with non-zero scores shall be considered on the basis of Marks obtained.
- 3. Preference shall be given to the Valid Score candidates over not valid score.

(1) All India Candidate:

- (i) The Candidate should be an Indian National.
- (ii) Passed Bachelor Degree in the relevant field of Engineering and Technology from All India Council for Technical Education or Central or State Government approved institutions (or equivalent) with at least 50% marks (at least 45% marks in case of candidates of Backward class categories and persons with disability belonging to Maharashtra State only).
- (iii) Obtained Non-Zero Positive Score in Graduates Aptitude Test in Engineering (GATE) conducted by Indian Institute of Technology.
- (iv) In case of unavailability of GATE candidates, the vacant seat will be offered to the non-GATE candidates, as per merit, based on the marks secured in MGMU CET 2025 (M.Tech.).
- (v) For sponsored candidates, minimum of two years of full-time work experience in a registered firm /company /industry /educational and/ or research institute/any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

Note: - 1. Candidates who have appeared in GATE 2024 and having a score which is valid for AY 2025-26 (as mentioned on the scorecard) are eligible for admission.
2. Candidates who have appeared GATE in 2025 with non-zero scores shall be considered on the basis of Marks obtained.
3. Preference shall be given to the Valid Score candidates over not valid score.

(3) NRI* Candidate-

Passed Bachelor Degree in the relevant field of Engineering and Technology from recognized university or equivalent with at least 50% marks in aggregate or its equivalent.

7.2 Program: Master of Architecture (M.Arch.)

(1) For Maharashtra Candidate:

- (i) The candidate should be an Indian National having domicile in Maharashtra state.
- (ii) The candidate with a minimum of 50 % marks in aggregate (at least 45% marks in case of candidates of Backward class categories and persons with disability belonging to Maharashtra State only) in a Bachelor of Architecture degree course or equivalent courses recognized by the Council of Architecture shall be admitted to the post graduate course in architecture.
- (iii) Obtained Non-Zero Positive Score in Graduates Aptitude Test in GATE for Architecture conducted by Indian Institute of Technology; or MAH-M.ARCH-CET conducted by state government of Maharashtra or MGMU CET 2025 (M.Arch) or PERA CET 2025 for architecture.
- (iv) For sponsored candidates, minimum of two years of full-time work experience in a registered firm /company /industry /educational and/ or research institute/any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

Note: - 1. Candidates who have appeared in GATE 2024 and having a score which is valid for AY 2025-26 (as mentioned on the scorecard) are eligible for admission.
2. Candidates who have appeared GATE in 2025 with non-zero scores shall be considered on the basis of Marks obtained.

3. Preference shall be given to the Valid Score candidates over not valid score.

(2) For All India Candidate -

- (i) The candidate should be an Indian National.
- (ii) The candidate with a minimum of 50 % marks in aggregate (at least 45% marks in case of candidates of Backward class categories and persons with disability belonging to Maharashtra State only) in a Bachelor of Architecture degree course or equivalent courses recognized by the Council of Architecture shall be admitted to the post graduate course in architecture.
- (iii) Obtained Non-Zero Positive Score in Graduates Aptitude Test in GATE for Architecture conducted by Indian Institute of Technology; or MAH-M.ARCH-CET conducted by state government of Maharashtra or MGMU CET 2025 (M.Arch.) or PERA CET 2025 for architecture.
- (iv) For sponsored candidates, minimum of two years of full-time work experience in a registered firm /company /industry /educational and/ or research institute/any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

(3) NRI* Candidate-

The candidate with a minimum of 50 % marks in aggregate in a Bachelor of Architecture degree course or equivalent courses recognized by the Council of Architecture shall be admitted to the post graduate course in architecture.

Note: - 1. Candidates who have appeared in GATE 2024 and having a score which is valid for AY 2025-26 (as mentioned on the scorecard) are eligible for admission.
2. Candidates who have appeared GATE in 2025 with non-zero scores shall be considered on the basis of Marks obtained.
3. Preference shall be given to the Valid Score candidates over not valid score.

***NRI Seats subject to approval by COA.**

7.3 Program: Master of Computer Applications

(1) For Maharashtra Candidate:

- (i) The Candidate should be an Indian National and having domicile of Maharashtra state and/or born in Maharashtra state.
- (ii) Candidate should have Passed B.C.A or B.Sc. (Computer Science) or B.Sc (IT) or B.E. (CSE) or B.Tech (CSE) or B.E. (IT) or B.Tech. (IT) or equivalent Degree and obtained at least 50% marks in aggregate (at least 45% in case of candidates of Backward Class categories and Persons with Disability category belonging to Maharashtra State OR B.Sc./ B.Com./ B.A. /B.Voc with Mathematics as one of the subjects at 10+2 level or at Graduation level examination (with additional bridge Courses as per the norms of the University)and obtained at least 50% marks in aggregate (at least 45% in case of candidates of backward class categories and Persons with Disability belonging to Maharashtra State only).
- (iii) Obtained non zero positive score in MGMU CET 2025 (MCA)/ MAH-MCA-CET 2025 /PERA CET 2025.

(2) For All India Candidate-

- (i) The Candidate should be an Indian National.
- (ii) Candidate should have Passed B.C.A or B.Sc. (Computer Science) or B.Sc (IT) or B.E. (CSE) or B.Tech (CSE) or B.E. (IT) or B.Tech. (IT) or equivalent Degree and obtained at least 50% marks in aggregate (at least 45% in case of candidates of Backward Class categories and Persons with Disability category belonging to Maharashtra State OR B.Sc./ B.Com./ B.A. /B.Voc with Mathematics as one of the subjects at 10+2 level or at Graduation level examination (with additional bridge Courses as per the norms of the University) and obtained at least 50% marks in aggregate (at least 45% in case of candidates of backward class categories and Persons with Disability belonging to Maharashtra State only).
- (iii) Obtained non zero positive score in MGMU CET 2025 (MCA) or MAH-MCA-CET 2025 or PERA CET 2025.

(3) NRI* Candidate –

Passed BCA/B.Sc./B.Com/ B.A. or equivalent degree with Mathematics as one of the subjects (at 10+2 level or at Graduation Level examination) and obtained at least 50% marks in aggregate.

8. Preparation of Merit List

8.1 Engineering and Technology (M.Tech)

1. All eligible candidates who have submitted an application form on or before the last date specified shall be assigned a merit number.
2. First preference will be given to the GATE qualified candidate of the previous year.
3. Second preference will be given to Non-Zero Positive Score in Graduates Aptitude Test in Engineering (GATE) conducted by Indian Institute of Technology for current year.
4. In case of unavailability of GATE candidate, the vacant seat will be offered to the non-GATE candidates, as per merit, based on the marks secured in MGMU CET 2025 (M.Tech.)/ PERA CET 2025.
5. The candidates are required to follow admission procedure and schedule declared from time to time at the admission office of institute and website.

8.2 Master of Architecture (M.Arch.)

1. All eligible candidates who have submitted an application form on or before the last date specified shall be assigned a merit number.
2. First preference will be given to Architecture GATE qualified candidate of previous year, second preference will be given to Score MAH-M.ARCH-CET conducted by state government of Maharashtra and last preference will be given to the score of MGMU CET 2025 (M.Arch.)/ PERA CET 2025.
3. The candidates are required to follow admission procedure and schedule declared from time to time at the admission office of university and website.

8.3 Master of Computer Applications (MCA)

1. All eligible candidates who have submitted an application form on or before the last date specified shall be assigned a merit number.

2. In case of unavailability of candidate, the vacant seat for Maharashtra state will be offered to the non-Maharashtra candidates i.e., MGMU CET 2025 (MCA)/ MAH-MCA-CET 2025 / PERA CET 2025.
3. The candidates are required to follow admission procedure and schedule declared from time to time at the admission office of university and website.

8.4 Method of calculating marks at qualifying examination for deciding eligibility-

While deciding the eligibility of the Candidates the following procedure shall be adopted:

- (a) The percentage of marks shall be calculated by rounding off to the nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49%, shall be rounded to 44% for deciding the eligibility.
- (b) If letter grades are assigned at Bachelor of Engineering/Science/Architecture, its equivalent examination, the candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority at the time of submission of application form. The eligibility shall be decided on the basis of equivalent marks.
- (c) The Grades or Marks are considered on the basis of which the class of Degree is awarded.

9. Admission Procedure—

The MGM University, Aurangabad shall admit Candidates through the Admission Procedure as referred to in Section 35 of The MGM University Act 2019. The stages of Admission Procedure shall be as stated below-

- (a) Display or Publishing of Information Brochure.
The Information Brochure shall be published on the website.
- (b) Filling Online Application form for Admission and MGMU CET 2025 by Candidate:

- (i) All the aspiring candidates shall register their name on the official website. The candidate shall fill in the Online Application form for admission and MGMU CET 2025.
For admissions the eligible candidates aspiring for admission shall apply, by paying required fees as given below through online mode (Credit Card/ Debit Card/ Net Banking).

Application fees for Admission and MGMU CET 2025	For all Candidates
Engineering and Technology (PG)	Rs. 1500/-
Architecture (PG)	Rs. 1500/-
MCA	Rs. 1500/-

- (ii) The registration fee is non-refundable.
- (iii) The candidate should read the information brochure published on the website carefully.

- (iv) The candidate should fill in the Online Application form as per the notified schedule for respective admission.
- (v) The Candidates will also be able to fill in Online Application form and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.
- (vi) Final merit lists will be prepared and shortlisted candidates will be called for the admission round.

9.1 Confirmation of admission:

The candidate shall report for the admission in institution as per the admission schedule. Candidate shall confirm admission by paying the requisite amount of fee and by submitting required documents in original to the institute. The Institute shall verify the required documents and shall issue system generated receipt of confirmation of admission.

9.2 Fee Structure:

The fee structure shall be approved by the Fee Fixation Committee established under the MGM Act. The final fee approved and published by the Fee Fixation Committee (section 36) for that year shall be the fee payable by the candidate for the complete duration of the program.

Tuition fee for Academic Year 2025-26 for PG programs is as follows:

M.Tech.	M.Arch.	MCA
Rs. 1,50,000/-	Rs. 1,50,000/-	Rs. 1,50,000/-

In addition to the above-mentioned tuition fee; university fee, admission fee and caution money deposit is applicable for admission to PG programs in AY 2025-26.

The fee is to be paid by digital payment mode only.

Tuition Fee for NRI candidates is USD 2000 or INR 150000/- whichever is more.

9.3 Caution Money Deposits:

Caution money deposit for Academic Year 2025-26 for PG programs is as follows:

M.Tech.	M.Arch.	MCA
Rs.5,000/-	Rs.5,000/-	Rs.5,000/-

Caution money deposit received from the students shall be refunded after successful completion of the program or on cancelling the admission, after recovery of dues if any. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution or within 3 complete financial years after the date of successful completion of the program, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund.

10. Cancellation of Admission and Refund of fees.

(New cancellation policy given by MGM University will be added).

11. Documents to be attached along with “Application form for Admission Process”

The candidates are required to scan the document in .jpg or.gif format (minimum 150 dpi resolution, file size up to 1 MB) and upload the scanned copies of the required documents at the time of filling up Application form for Admission.

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with Application form for Admission
1	All Candidates	<ol style="list-style-type: none"> 1. SSC (Std.X) marksheets. 2. HSC/Diploma 3. Qualifying Examination mark sheet. 4. PERA CET 2025/ MAH-MCA-CET 2025/ MGMU CET 2025 score card 5. College Leaving Certificate 6. Certificate of the Indian Nationality of the candidate. 7. Proforma-A in case of Defense Category students 8. Degree Marksheets (If not available Proforma-B to be submitted) 9. Degree certificate 10. Valid GATE score card. 11. Gap Certificate on Rs. 100/- Bond paper for students passing graduation examination before academic year 2024-25, clearly stating the reason for gap.
In addition to the above documents' candidates are required to produce the following additional documents depending upon the category to which they belong.		
2	Maharashtra Candidates	Domicile/ Birth/ Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
3	Backward class Candidates belonging to SC/ ST	<ol style="list-style-type: none"> 1. Caste certificate 2. Caste/ Tribe validity certificate
4	Backward class Candidates belonging to VJ/ DT - NT(A)/ NT(B)/ NT(C) /NT(D) / O.B.C/ SBC / SEBC	<ol style="list-style-type: none"> 1. Caste certificate 2. Caste validity certificate 3. Non creamy layer certificate valid up to 31st March 2025.
6	Persons with Disability Candidates	<ol style="list-style-type: none"> 1. Certificate in the disability by concerned authority (Proforma C) 2. Domicile certificate of candidate.
7	NRI Candidate	<ol style="list-style-type: none"> 1. SSC (10th) Examination Mark sheet or in case of grade sheet, an equivalent mark sheet issued by the competent authority

	<p>failing which the minimum marks for a particular grade shall be considered.</p> <ol style="list-style-type: none"> 2. HSC (10+2) Examination Mark sheet or in case of grade sheet, an equivalent mark sheet issued by the competent authority failing which the minimum marks for a particular grade shall be considered. 3. School leaving certificate (XII Leaving certificate/ Transfer certificate). 4. Valid NRI certificate issued by Indian Embassy. 5. Passport and visa of parent working in foreign country. 6. Letter from employer on company letterhead. 7. Residence permit / card or Residence (address) proof. 8. Bachelor degree certificate as mentioned in the eligibility criteria.
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12. Miscellaneous provisions

12.1 Conduct and Discipline

- (i) Failure of the candidate in making full and correct Statements in the application form and/or suppression of any information and/ or submission of false documents shall lead to disqualification during the Admission Process.
- (ii) Students while studying in the MGM University, Aurangabad if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the University without any notice.

12.2 Action against ragging:

Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12).

And their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

- a) Ragging within or outside of MGM University, Aurangabad is prohibited
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside MGM University, Aurangabad shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
- c) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.

12.3 Hostel Accommodation:

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the MGM University, Aurangabad.



FORM NO	F/ADMN/2A
REV.NO	00
ISSUE DATE	20-06-2023

JAWAHARLAL NEHRU ENGINEERING COLLEGE, AURANGABAD

UNDERTAKING FOR DISCIPLINE, GOOD CONDUCT AND ATTENDANCE

(To be signed by Student and Parents / Guardian)

Constituent college of Mahatma Gandhi Mission University, Aurangabad

Maintenance of Discipline and Good Conduct of Students Rules, 2014.

Following rules shall be in force to govern the conduct and discipline of all students:

1. The students shall show due respect to the teachers of the University/ Institute, the Rector of the hall of residence, the Sports Officers of the Gymkhana and the Officers of the National Cadet Corps; proper courtesy and consideration should be extended to the employees of the University and the Hostels. They shall also pay due attention and courtesy to visitors.
2. The students shall possess the identity card issued by the Institute and produce the same on demand.
3. The students must follow the proper dress-code/uniform (blue jeans & white shirt) as per the Institute criteria.
4. The following acts of omission and / or commission shall constitute gross violation of the code of conduct and are liable to invoke disciplinary measures:
 - Ragging
 - Furnishing false statement of any kind in the form of application for admission or for award of scholarship etc
 - Displaying lack of courtesy and decorum: resorting to indecent behavior anywhere within or outside the campus.
 - Willfully damaging or stealthily removing any property/belonging of the University/ Institute / Hostel or fellow students.
 - Possession, consumption or distribution of alcoholic drinks or any kind of hallucinogenic drugs.
 - Adoption of unfair means in the examinations.
 - Organizing or participating in any group activity in company with others in or outside the campus without prior permission of Dean, Faculty of Engineering and Technology.
 - Mutilation or Unauthorized possession of library books, resorting to noisy and unseemly behavior, disturbing studies of fellow students.
 - Not intimating his/her absence to the Rector of the Hostel before availing any leave. Commensurate with the gravity of the offence the punishment may be reprimand, fine, expulsion from the Hall, debarment from an examination, rustication for a specified period or even outright expulsion from the University.
1. For an offence committed in a Hall of Residence, in the department or classroom and elsewhere, the Chief Warden or the Head of the Department, and the Dean, Faculty of Engineering and Technology respectively shall have the authority to reprimand or impose fine or take any other suitable measures. All cases involving punishment other than reprimand shall be reported to the Dean, Faculty of Engineering and Technology.
2. Use of social media, devices and instruments breaching cyber law is liable to face punishment as per cyber act.
3. Taking recourse to press, or giving matter for publication or publishing illicit information on social media on behalf of University or Institute without specific permission of the Institute authority.
4. I will not indulge or promote in any Anti National activity.
5. I will not indulge or promote any activity related to any particular religion.
6. I will not post anything on social media that will disrespect any human being.
7. I will abide by sexual harassment POSH Act 2013.

RULES REGARDING ATTENDANCE

Following are the rules relating to attendance at classes:

1. Attendance in all classes (lectures, tutorials, laboratories and workshops) is compulsory as per university norms. A student may be debarred from appearing at an examination on the ground of unsatisfactory attendance.
2. The teacher concerned may condone absence from classes for a very short period due to unavoidable reasons provided he/she is satisfied with the explanation.
3. If the period of absence is for a short duration (of not more than two weeks) application for leave shall have to be submitted to the Head of the Department concerned to intimate the reasons for the leave requested along with supporting document (s) but the period of absence will not be regularized.
4. Absence for a period not exceeding two weeks in a semester due to sickness or any other unavoidable reason for which
5. prior application could not be made may be condoned by the Head of the Department provided he is satisfied with the explanation.
6. If the period of absence is likely to exceed two weeks, a prior application for grant of leave will have to be submitted through the Head of the Department to the Dean, Faculty of Engineering and Technology with the supporting documents. The decision to grant or condone such leave shall be taken by the Dean, Faculty of Engineering and Technology/ after considering the recommendation of the Head of the Department, if the attendance is above 75%. However, if the attendance is less than 75% but above 60% due to prolonged illness or calamity in family, condonation may be granted by Dean, Faculty of Engineering and Technology. In any case if the attendance is less than 60% he/she will not be permitted to appear for the semester examination for that subject and he/she has to re-register for that course when offered.
7. It will be the responsibility of the student to get his absence from classes condoned by the appropriate authority.
8. A student must intimate his/her absence to the Warden of the Hostel in which he/she is residing, before availing of any leave. Failing to do so will be construed as breach of discipline and will be dealt with as per provisions.

Action against ragging: Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

1. Ragging within or outside of any educational institution is prohibited. Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
2. Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
3. Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, *prima facie*, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that *prima facie* there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.
4. If the Head of the educational institution fails or neglects to act in the manner specified in clause “4” above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in clause “2” above.
5. Undertaking from the candidate shall be taken while admitting the candidate in the Institute.
6. Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to candidates and institutions covered under these rules of admission.

7. If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the Institute by the Dean, Faculty of Engineering and Technology. An appeal against the order of expulsion, however, may be sent within 7 days to the Registrar, MGM University, Aurangabad, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

I undertake that, I will abide by the rules and regulations of institute. In case, I violate any of above or the institute guidelines, the institute reserves the right to take disciplinary action against me.

Signature of Parent / Guardian:

Name: <fatherFullName>

Mobile No: <fatherMobileNo>

Signature of Student:

Name of Student: <name>

Date: <date>

Place: <city>

Proforma – A
(To be issued on the Printed Letter Head of the concerned office)

(For Def-1, Def-2, Def-3 Candidates)

(For Sons and Daughters of defense service personnel)

C E R T I F I C A T E

This is to certify that Shri. / Smt.

(Full name of the Employee with Rank of the Employee)

is / has been a Member of Armed Forces of India. He / She has put in years of service in Indian Army / Indian Navy / Indian Air Force from to and is currently working / retired from services on / Permanently disabled since Killed in action on

This certificate is issued for the purpose of his / her son / daughter's admission to First year of two-Year PG Degree course in Engineering / Technology for the academic year 2025-26.

Outward NO.

Date –

Place –

(Signature)

Name and Designation of the Authority
Not below the Rank of Commandant Or
Equivalent/District Sainik Welfare Officer

Seal of the
Office

Note :-

1. This certificate is not to be issued for the Civilian Staff working in the Indian Army / Navy / Air Force.
2. For Def-1, Def-2, Def-3 Candidates, above pro forma is to be accompanied by attested copy of Domicile certificate of parent who is in active service or ex-serviceman.

Proforma – B

(Format of Undertaking from the Student for not producing Degree Certificate or Mark list at the time of submission of Registration)

This is to certify that Mr./Ms. Is

.....
Studying in B.Arch/B.E./B.Tech/B.Sc./BCA/B.Com/B.A./BCS in
(Institute)

..... as a regular student.

My final year result is not yet declared. I will produce the mark list/ degree certificate on or before

----- If I will unable to produce the mark list/ degree certificate on or before ----- my admission can be treated as cancelled.

Signature of the candidate

Proforma – C
(To be issued on the **Printed letter Head** of the concerned officer)

(For Persons with Disability Candidates)

P-3 (Learning disability) Candidates

LEARNING DISABILITY CLINIC
L.T.M.G.HOSPITAL, SION MUMBAI-400 022

Recent
Photograph of
the candidate
showing the
disability duly
attested by the
Chairperson of
the Medical

CERTIFICATE

Name :
Age :
Date of birth :
Date of Registration : L.D.NO. :
Fathers Name :
Std. : School Name :
Physical and Neurologic Assessment : (Date _____)
Psychological Assessment : (Date _____)
WISC (R) Verbal IQ :
Performance IQ :
Global IQ :
Interpretation :
Educational Assessment (Date : _____) WRAT : R
S
A

Certified that :

1. The percentage of Challenged is not less than 40 % and is equal to _____ %
2. The disability is permanent in nature
3. The candidate is capable of carrying out all activities related to theory and Practical works as applicable to degree course in Engineering / Technology without any special concessions and exemptions.
4. This certificate is issued as per the provisions given in the Person with Disability Act, 1995 and its amendments.

This certificate is issued for the purpose of his/her admission to Degree course in Engineering / Technology for the year 2025-26.

Recommendations :-

(Name and Signature of Issuing Authority)

Outward No. :

Date :

Seal of the office