

**Office of the Chairman, Pharmacy Counseling Board 2024,
Rajasthan University of Health Sciences, Jaipur**

**RAJASTHAN CENTRALIZED ADMISSIONS TO PHARMACY COURSES 2024
(RCA PHARMACY 2024)
B.Pharm, D.Pharm**

**Round 2
Guidelines for those candidates
who appeared in the pharmacy entrance exam. 2024 and
are eligible to participate in Round 2**

[in continuation to RUHS admission notification no. 15909, dated 29.08.2024
and subsequent notification(s)]

04.11.2024

Tentative schedule for counseling / allotment – Round 2

Publishing of tentative vacant seat matrix at the website for round 2	05.11.2024
Depositing of counseling fee (Rs. 550/-) on-line, at the RUHS website by those candidates <u>who could not deposit it earlier</u>	05.11.2024 to 08.11.2024, 11.00 pm
Mandatory Choice filling of the colleges and courses, on-line, at the RUHS website <u>by all eligible candidates who wish to participate in Round 2 of the allotment process</u>	05.11.2024 to 08.11.2024, 11.55 pm
Publishing of allotment information at the website	09.11.2024
Printing of allotment letter and Joining by candidates at the allotted college for deposition of Registration (application) form alongwith all relevant documents and prescribed fees	11.11.2024 to 13.11.2024, 5.00 pm

Important:

**Last date to deposit counseling fee (Rs. 550/-), on-line by candidates who could not deposit it earlier:
08.11.2024 (11.00 pm)**

Last date to fill choices of course and colleges by Round 2 eligible candidates: 08.11.2024 (11.55 pm)

If you mandatorily do not fill and add your **fresh choice(s)** till 08.11.2024, 11.55 pm, you will loose the chance of participation in the round 2 allotment process.

The Pharmacy Admissions / Counseling Board 2024 will not be responsible for any consequences arising out of forgotten password / misuse of your password. It is your responsibility to maintain confidentiality of your password. Sharing of your password can result in its misuse by somebody else, leading to even exclusion of a genuine candidate from the allotment process.

Before filling the choices on-line, read the Guidelines for round 2 counseling/allotment including instructions for choice filling and Tentative Seat Matrix 2024 etc. very carefully.

GUIDELINES FOR PARTICIPATION IN ROUND 2

All candidates who appeared in the RUHS Pharmacy Entrance Exam. 2024 and are eligible and wish to participate (for upgradation / fresh allotment in Round 2), are required to fill FRESH CHOICES.

The earlier allotted seat of all candidates who do not fill fresh choices in Round 2 and are holding a seat (Round 1 allotted and joined candidates) will be retained as such.

If a candidate not holding a seat does not fill fresh choices in Round 2 will not be considered in Round 2 counseling/allotment process.

Candidates eligible to participate in Round 2

All candidates who are holding a seat (Round 1 allotted and joined candidates) are eligible to participate in Round 2 counseling/allotment process.

All candidates who have not been allotted a seat in Round 1 are eligible to participate in Round 2 counseling/allotment process.

Candidates not eligible to participate in Round 2

A candidate who did not join the college allotted to him/her in Round 1, is not eligible to participate in Round 2 counseling/allotment process.

A candidate who resigned after joining the college allotted to him/her in Round 1, is also not eligible to participate in Round 2 counseling/allotment process.

Instructions for Choice filling

Select the option through User Login, to proceed.

Counseling fee deposition (for candidates who could not deposit earlier)

Deposit non-refundable counseling fee of Rs. 550/- by using the applicable procedure (as displayed on the screen) (if not deposited earlier).

After making the payment on-line, login again and click on "Upload on-line transaction details" and select date of deposit, enter bank name, transaction ID (as appeared on screen while making the payment), and then upload screen picture / payment receipt of your online transaction.

Fill College Preferences (Choice selection / filling)

Select the course and college combination in order of your preference.

(You must choose minimum 1 choice/option. You may choose as many choices / options as you wish. There is no restriction for filling maximum number of choices. If you do not fill any choice, you will not be considered for the allotment process).

Now, click on 'Add Preference' button.

You may click 'delete' button, if you wish to delete a particular choice already added.

Modify your filled choices

You may change your order of preference by deleting choice(s) and then adding the fresh choices. You can use this option as many times as you wish before auto-locking.

You can also interchange two choices directly by giving first choice no. (source) and second choice no. (destination) e.g. choice no. 2 to choice no. 5.

Press - Click here if you wish to freeze your choices.

You can modify / change your choices multiple times before the notified date and time after which all choices filled by you will be automatically locked. After auto-locking, you will not be allowed to make any modifications in choices filled by you. Therefore, you are advised to fill and save your choices very carefully.

You are advised to fill your choices very carefully. All choices filled by you will be automatically locked at 11.55 p.m. on the last date of choice filing i.e. 08.11.2024. After auto-locking, you will not be allowed to make any modifications in choices filled by you.

Print copy of the choices filled

After the last date of choice filing i.e. from 08.11.2024, you can print the choices filled by you.

Print two copies of the choices list filled by you on-line and keep the same along with your application form, for submission, when required.